

24 September 2014

Dear Councillor

## **CONSTITUTION WORKING GROUP**


A meeting of the Constitution Working Group will be held on **Thursday 2 October 2014 at 6.00pm** in the Chief Executive's Office at the Council Offices, London Road, Saffron Walden.

Yours faithfully

JOHN MITCHELL

Chief Executive

## **A G E N D A**

- 1 Apologies for absence and declarations of interest.
- 2 Minutes of the meeting held on 16 September 2014.  
  
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- 3 To examine how overview and scrutiny can work more effectively under an executive system of governance. Councillors Godwin and Howell have been invited to the meeting to discuss this issue.
- 4 Any other items that the Chairman considers to be urgent.
- 5 Date of next meeting - to consider the new structure of the Council from May 2015.

To:- Councillors J Davey, I Evans, A Ketteridge, J Menell, D Morson, J Rich, D Watson and L Wells.

Lead Officer: John Mitchell

Democratic Services Officer: Maggie Cox (01799 510369)